

CENTRAL ACCOUNTING BILLING PROCEDURES

St. Croix Valley Faith Formation - PLEASE KEEP FOR YOUR REFERENCE!

Your registration **requires a \$50.00 per student non-refundable deposit** at the time of registration. Tuition balance will be due prior to classes starting in September of 2009. Many of our program expenses are incurred in the months of August and September. Because of this, having tuition paid prior to classes beginning in September is necessary.

In addition to the tri-parish subsidies, tuition assistance is available to ALL registered members of the tri-parishes. **There are limited funds available to be distributed (approximately \$3,500). If you need tuition assistance, please complete the enclosed form by July 1, 2009 and mail as "CONFIDENTIAL" to DIRECTOR OF CORPORATIONS (use address on form) – Not SCVFF.** Indicate on your registration form that Tuition Assistance has been applied for so that we are aware of your status. Regardless of your application for Tuition Assistance, a \$50.00 deposit is still required per student.

PLEASE NOTE: Families who know they will not be able to pay their tuition in full prior to September 30, 2009, need to contact Bob Colette, the Director of Corporations, at (651-379-1263) to discuss payment plan options. Please do NOT delay in contacting Mr. Colette. If you have not made payment plan options and have not paid your tuition by September 30, 2009, we will need to contact you to arrange payment. In cases where aide is needed, the delay may result in your family not being able to receive financial assistance or have your child start classes on time.

Pay In Full Incentive: If you pay your tuition in full upon registration, you will receive a \$15.00 per child deduction from your total.

TUITION FOR 2009/2010 –

- Option #1:** (Wednesday Afternoons) \$175.00 per child + \$50.00 if 2nd Gr.*
- Option #2:** (Wednesday Evenings) \$175.00 per child + \$50.00 if 2nd Gr.*
- Option #3:** (Intergenerational) \$150.00 per child + \$50.00 if 2nd Gr.*
- Option #4:** (Confirmation) \$225.00 per child
- Option #5:** (Sunday Evenings, Lifeteen) \$50.00 per student
- Option #6:** (Senior High Sessions) \$50.00 per student

***1st Communion/1st Reconciliation Fee (2nd Graders): \$50.00** to cover the cost of additional program expenses for students who are preparing for the Sacraments of First Communion and Reconciliation.

Family - Sample Tuition Calculation Form

Student Name	Program Choice	Tuition
Mike Daniel Nelson - 2 nd Gr.	Intergenerational	150.00
Sue Marie Nelson – 5 th Gr.	Intergenerational	150.00
Jake John Nelson – 9 th Gr.	Confirmation	225.00
1 st Communion/1 st Reconciliation Fee - 1 student is preparing for sacraments		50.00
	Total Tuition Due:	\$575.00
	Paid in Full Deduction:	\$45.00
	Total:	\$530.00

Option 1:
Wednesday Afternoon
(Grades K-8)

Option 2:
Wednesday Evening
(Grades K-8)

Option 3:
Wednesday Evening
Intergenerational FF
(Grades K-8)

Option 4:
Confirmation
(Grade 9)

Option 5:
Lifeteen
(Grades 9 – 12)

Option 6:
Senior High Sessions
(Grades 10 - 12)